- 1. Pariksheet Nanda resigned as secretary. Andrea Suria nominated herself for the position.
- 2. Working with the undergraduate micro club to sell new t-shirts
  - Undergrads could help in sale of t-shirts
  - Discuss theme for a new t-shirt design that would encompass more than just MCB (to appeal to a larger audience)
  - After theme is selected, open up a call for design submissions
  - Undergrads can help announce sales in larger intro courses (microbiology, general biology, cell biology, etc.)
  - Potentially talk to biology service fraternity/sorority if they'd like to help
  - Potentially design a MCB sticker like the one EEB has made
  - Potentially sell t-shirts online
- 3. Organization funds
  - About \$730 was raised from the second sale of MCB t-shirts (still need to deduct the cost of t-shirt purchase from this amount)
  - \$320 from summer ASCB Compass grant was donated to MCB
  - Approximately \$1000 has been requested from GSS funds
    - o Need to submit quotes from vendors 4 weeks in advance to request these funds
    - o Special allocations are available that we can submit a proposal to use
- 4. Rose will get in contact with secretaries or other contact person from NRE and EEB department
  - Begin forwarding emails about our events to these departments
- 5. Outreach events have organized by first coffee hour
  - "2 Scientists Walk into a Bar"
    - Similar to program organized in San Diego
    - o Can hand out coasters to invite people to come over and talk with us
    - Sarah McAnulty has emailed Two Roads, but has not gotten a response yet. Will probably need to go to bars in person
    - Contact CT Science Center to get involved in Liquid Lounge events
  - Skype with a scientist
    - Organize a list of schools people have/will contact and people who will volunteer for skype meetings
  - Demos at nursing homes/senior centers
    - Invite grandparents to bring their grandchildren to reach two demographics at the same time
    - Sally Chamberland has demos that would be good for this
    - o Consider purchasing reusable demos for this and after school events
  - Windham after school program
    - Sarah McAnulty has contact with program director

- 6. Presentation for Intro to Research class
  - Request from Vikki Robinson and Carol Teschke
  - Present in class on February 22<sup>nd</sup>, 2:30 3:30 pm
  - Discuss what life is like as a grad student, what we do, and how we ended up here
  - Invite students from PNB and EEB as well
  - Try to get graduate students from different years to provide varied perspectives
- 7. Update guide to being an MCB graduate student from previous MCB students
  - Updated guide can be put on GO:MCB website and handed out to new grad students
  - Document will be placed in Google docs to allow members to edit
- 8. Planning professional development events for the semester
  - Invite improve group to host a workshop for improving communication skills
  - Organize an alumni panel
  - Work with the science communication course to create youtube videos where each grad student can talk about their research
  - Twitter workshop
    - o Sarah McAnulty can help organize
    - o Invite Nichole Broderick and Jonathan Klassen
    - o Perhaps incorporate into or after a coffee hour
- 9. Contact Michael Lynes about pool of money for helping graduate students
  - Previous meetings had discussed potentially offering more travel grants or matching scholarships awarded to students